

**MINUTES OF THE BOARD OF SUPERVISORS  
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF NOVEMBER 16, 2015  
Recessed from a regular meeting conducted on November 2, 2015

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 16, 2015, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Karl M. Banks presided and called the meeting to order. The following members were present that day:

Present:

Supervisor John Bell Crosby  
Supervisor John Howland  
Supervisor Gerald Steen  
Supervisor Karl M. Banks  
Supervisor Paul Griffin  
Chancery Clerk Ronny Lott  
Sheriff Randy Tucker

Absent:

None

Also in attendance:

County Administrator Mark Houston  
County Comptroller Shelton Vance  
Board Attorney Mike Espy  
Chief Deputy Chancery Clerk/Board Secretary Cynthia Parker  
County Purchase Clerk Hardy Crunk  
Zoning Administrator Scott Weeks  
Emergency Management Director Butch Hammack  
County Fire Coordinator Mack Pigg

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor Gerald Steen opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

***In re: Approval of Consent Agenda Items***

WHEREAS, the Board President announced those certain matters denominated "Consent Items" which bear Item numbers (1) through (22) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. John Bell Crosby did offer and Mr. John Howland did second a motion to take the following actions on the Consent Agenda:

**1. Acknowledge and Approve Personnel Matters - Tax Assessor, Detention Center, Solid Waste, and AOP .**

(True and correct copies of those certain Personnel Forms setting forth certain changes and/or additions in personnel is attached hereto as Collective Exhibit A, spread hereupon

**President's Initials:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

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and incorporated herein by reference.)

2. **Acknowledge Order of Compensation and Authorize Payment of Same - Official County Court Reporters.**  
(A true and correct copy of which is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference.)
3. **Approve Certificate of Substantial Completion for DHS Roofing Replacement - Rowell Roofing, Inc.**  
(A true and correct copy of which is attached hereto as Exhibit C, spread hereupon and incorporated herein by reference.)
4. **Approve Election Systems & Software (ES&S) for the November General Election Runoff.**  
(A true and correct copy of that certain correspondence is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference. The Board President is hereby authorized to execute same.)
5. **Approve November 2015 Travel Card Reconciliation Report and Authorize Payment of Same.**  
(A true and correct copy of that certain memorandum from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit E, spread hereupon and incorporated herein by reference.)
6. **Approve Clerk of the Board Report.**  
(A true and correct copy of said Report may be found in the Miscellaneous Appendix to these Minutes.)
7. **Acknowledge Legal Holidays -Thursday and Friday, November 26-27, 2015, Thanksgiving Day; Thursday and Friday, December 24-25, 2015, Christmas Day; and Thursday, December 31, 2015, and Friday, January 1, 2016, New Year's Day. All county offices and courthouses are authorized to close on said dates.**
8. **Acknowledge Circuit Court Order to Pay Claim and Authorize Payment of Same - Puckett Machinery Co.**  
(A true and correct copy of which is attached hereto as Exhibit F, spread hereupon and incorporated herein by reference.)
9. **Acknowledge Circuit Court Order to Pay Claim and Authorize Payment of Same - APAC Mississippi, Inc.**  
(A true and correct copy of which is attached hereto as Exhibit G, spread hereupon and incorporated herein by reference.)
10. **Acknowledge Circuit Court Order to Pay Claim and Authorize Payment of Same - Ciara Bakery & Café.**  
(A true and correct copy of which is attached hereto as Exhibit H, spread hereupon and incorporated herein by reference.)
11. **Approve Petitions for Increase of Assessment of Real Property for 2015 Tax Year as Accepted by Tax Payer.**  
(A true and correct copy of said Petition along with a true and correct copy of its spreadsheet attachment are attached hereto as Collective Exhibit I, spread hereupon and incorporated herein by reference.)
12. **Acknowledge Petition for Increase of Assessment of Real Property for 2015 Tax Year Not Accepted by Taxpayer and Set Date for Public Hearing for Monday, December 21, 2015.**

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

13. **Acknowledge Petition for Increase of Assessment of Real Property for Various Tax Years Not Accepted by Taxpayer and Set Date for Public Hearing for Monday, December 21, 2015.**
14. **Approve 2015 Deleted Homestead Applications.**  
(A true and correct copy of that certain memorandum dated November 12, 2015 from Emily Anderson is attached hereto as Exhibit J, spread hereupon and incorporated herein by reference.)
15. **Authorize Attendance, Payment of Registration Fees, and Approve Travel and Related Expenses for Alex Breeland, Kathryn M. Smith, and Joel Shows to Attend the 2016 MS Coroners Winter Conference, January 12 -15, 2016.**
16. **Approve GIS Software Maintenance Contract and Authorize Payment of Same - Terrago.**  
(A true and correct copy of which is attached hereto as Exhibit K, spread hereupon and incorporated herein by reference.)
17. **Approve Poll Workers and Authorize Payment of Same - November 24, 2015 Runoff Election.**  
(A true and correct copy of that certain explanatory memorandum from Comptroller Shelton Vance is attached hereto as Exhibit L, spread hereupon and incorporated herein by reference.)
18. **Approval of Planning Commissioners Per Diem.**  
(A true and correct copy of which is attached hereto as Exhibit M, spread hereupon and incorporated herein by reference.)
19. **Approve Application of Payment Mo. 8 and Authorize Payment of Same - Paramount Construction Group, LLC.**  
(A true and correct copy of which is attached hereto as Exhibit N, spread hereupon and incorporated herein by reference.)
20. **Approve Order on Nissan In Lieu Pilot Payment.**  
(A true and correct copy of that certain memorandum from the Madison County Board of Supervisors along with its attachments is attached hereto as Collective Exhibit O, spread hereupon and incorporated herein by reference.)
21. **Approve Monthly Credit Card Report - General County.**  
(A true and correct copy of that certain memorandum from County Purchase Clerk Hardy Crunk is attached hereto as Exhibit P, spread hereupon and incorporated herein by reference.)
22. **Approve Madison County Garbage Disposal System Report ending September 30, 2015 and Authorize Advertising of Same.**  
(A true and correct copy of which is attached hereto as Exhibit Q, spread hereupon and incorporated herein by reference.)

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

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the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Concerned Citizen-  
Cindy McMullan***

WHEREAS, during a period of concerned citizens, Ms. Cindy McMullan appeared before the Board and expressed concerns of livestock running loose on Strong Road, and

Following discussion, Mr. John Bell Crosby did offer and Mr. Paul Griffin did second a motion to authorize Board Attorney Mike Espy to meet with Sheriff Randall Tucker and Zoning Administrator Scott Weeks and return with recommendations to establish a county wide ordinance for roaming livestock. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Espy was and is hereby authorized.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Approval of Site Plan - Livingston Chapel***

WHEREAS, Zoning Administrator Scott Weeks appeared before the Board and presented site plans submitted by Livingston Community Hall, LLC for a chapel at Livingston, and

WHEREAS, Mr. Weeks requested the Board approve the application for Certificate of Appropriateness and authorize the Board President to execute same, a true and correct copy of which is attached hereto as Exhibit R, spread hereupon and incorporated herein by reference,

Following discussion, Mr. John Howland did offer and Mr. John Bell Crosby did second a motion to (1) approve said site plans for the chapel at Livingston, (2) approve the Certificate of Appropriateness and (3) authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said site plan was and is hereby approved; said Certificate was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

**In re: Resolution Reducing Speed Limit  
on Robinson Springs Road**

WHEREAS, Mr. Jimmy Vickers on behalf of County & State Aid/LSBP Engineer Rudy Warnock appeared before the Board and presented a “Resolution Reducing the Speed Limit on Robinson Springs Road,” a true and correct copy of which is attached hereto as Exhibit R, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Vickers reported that said Resolution was to allow posting the reducing of the speed limit to 35 mph on Robinson Springs Road,

Mr. Gerald Steen did offer and Mr. Paul Griffin did second a motion to adopt said Resolution reducing the speed limit to 35 mph on Robinson Springs Road and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Resolution was and is hereby adopted and the Board President was and is hereby authorized.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

**In re: Discussion of Contract for Historic Courtroom  
Specifications**

WHEREAS, County Administrator Mark Houston appeared before the Board and presented a proposal for the historic courtroom from Belinda Stewart Architects, PA, and

WHEREAS, Mr. Houston reported that said proposal was for the interior design for the layout of the courtroom furnishings and fixtures, a true and correct copy of which is attached hereto as Exhibit T, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to approve the aforementioned proposal with Belinda Stewart Architects, PA and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said proposal was and is hereby approved and the Board President was and is hereby authorized.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

**In re: Approval of Budget Amendments**

WHEREAS, Comptroller Shelton Vance appeared before the Board and requested the Board’s consideration of certain amendments to the current year budget of the county as set forth in that certain document entitled “Madison County Budget Amendments November 16, 2015,” a

**President’s Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

true and correct copy of which is attached hereto as Exhibit U, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Paul Griffin did offer and Mr. John Howland did second a motion to approve said budget amendments. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments were and are hereby approved and adopted.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Approval of Claims Docket for November 16, 2, 3, 4, 10 and 13, 2015***

WHEREAS, the Board reviewed the claims dockets for November 16, 2, 3, 4, 10 and 13, 2015; and

- (1) General Claims Docket, dated November 16, 2015
- (2) Payroll Claims Docket No. 1, dated November 2, 2015
- (3) Payroll Claims Docket No. 2, dated November 2, 2015
- (4) Payroll Claims Docket No. 3, dated November 3, 2015
- (5) Payroll Claims Docket No. 4, dated November 4, 2015
- (6) Payroll Claims Docket No. 5, dated November 10, 2015
- (7) Payroll Claims Docket No. 6, dated November 13, 2015

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated November 16, 2015:

Fund	Claim Nos.	No. of Claims	Amount
001	1135 to 1337	203	586,296.97
012	21 to 24	4	2,279.95
015	6 to 8	3	159,359.23
097	13 to 14	2	3,164.86
104	3 to 3	1	1,189.29
105	42 to 58	17	13,661.94
113	2 to 2	1	1,880.50
114	1 to 1	1	165.00
115	23 to 24	2	299.31
150	104 to 136	33	22,578.58
160	18 to 23	6	87,300.83
190	5 to 6	2	681.63
191	9 to 10	2	1,633.95
192	15 to 16	2	156.54
193	13 to 20	8	3,230.39
226	12 to 12	1	750.00
315	6 to 7	2	91,885.80
401	4 to 7	4	25,182.71
402	5 to 5	1	3,603.00
655	2 to 2	1	75,826.50
664	2 to 2	1	3,050.00
672	2 to 2	1	1,133.00
675	2 to 2	1	5,212.00
TOTAL ALL FUNDS	299		1,090,521.98

President's Initials: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

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Thereafter and following discussion, Mr. Gerald Steen did offer and Mr. Paul Griffin did second a motion to (1) hold that certain invoice submitted by MCEDA, claim no. 1284, account no. 001-100-710, in the amount of \$160,000.00 for separate discussion and (2) approve the claims docket as presented. Said motion directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit V, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket, Payroll Docket Nos. 1, 2, 3, 4, 5 and 6 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

Thereafter, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to pay the aforementioned held claim to MCEDA, claim no. 1284, account no. 001-100-710, in the amount of \$160,000.00. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	No
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by a majority vote (4-1) of the Board and said claim was and is hereby approved and the Chancery Clerk was and is instructed to issue a pay warrant accordingly.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Approval of Claims of Fleetcor Technologies***

Thereafter, Mr. Vance presented a supplemental claims docket also dated November 16, 2015 containing the claims of Fleetcor Technologies and requested the Board's consideration thereof,

Mr. John Bell Crosby did offer and Mr. John Howland did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies. Said motion directed that invoice numbers should be attached to each claim listed on the supplemental docket and further directed the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law and to authorize the Board President to sign and approve the same, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Not Present and Not Voting <sup>1</sup>
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Discussion of Surplus Funds -  
Yandell Road Reconstruction Project***

Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to transfer surplus bond funds being approximately \$150,000.00 from the Yandell Road Reconstruction Project to Davis Crossing Road once it is determined there is no shortfall. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said funds were and are hereby authorized to be transferred with the aforementioned proviso.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Authorization of Board Attorney to  
Correspond with Mississippi Department of Transportation***

Mr. Gerald Steen did offer and Mr. Paul Griffin did second a motion to authorize the Board Attorney to correspond with Commissioner Dick Hall of Mississippi Department of Transportation (MDOT) requesting MDOT reallocate up to \$300,000.00 to the City of Ridgeland in an effort to satisfy Ridgeland's cost share obligations designated to Highland Colony Parkway South. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Espy was and is hereby authorized.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

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<sup>1</sup>Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

***In re: Consideration of Preliminary Plat -  
Fall's Crossing, Phase 5***

WHEREAS, Zoning Administrator Scott Weeks appeared before the Board and presented the preliminary plat of Fall's Crossing, Phase 5 for the Board's consideration and review, and

WHEREAS, a true and correct copy of said plat may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, Mr. Weeks reported that said plat met with the requirements of his office,

Following discussion, Mr. John Howland did offer and Mr. John Bell Crosby did second a motion to approve the above referenced preliminary plat. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said preliminary plat was and is hereby approved.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

***In re: Discussion to Name the Emergency Management Complex***

Mr. John Bell Crosby did offer and Mr. Paul Griffin did second a motion to name the Emergency Management Complex the "Karl M. Banks Emergency Services Complex of Madison County." The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said complex was and is hereby named the Karl M. Banks Emergency Services Complex of Madison County.

SO ORDERED this the 16<sup>th</sup> day of November, 2015.

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor John Howland and seconded by Supervisor John Bell Crosby and approved by the unanimous vote of those present, the meeting of the Board of Supervisors was recessed until Monday, December 7, 2015 at 9:00 am for purposes of consideration of a Claims Docket and any other business which may properly come before the Board.

\_\_\_\_\_  
Karl M. Banks, President  
Madison County Board of Supervisors

Date signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Romny Lott, Chancery Clerk

**President's Initials:** \_\_\_\_\_  
**Date Signed:** \_\_\_\_\_

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